

Template: Example of a Thank You Letter (patient)

Insert relevant logo's of partners organisations

Department of

Date,

Dear,

Thank you so much for helping us with the student teaching. Your contribution has been invaluable in raising awareness amongst a wide variety of students about how people cope with health issues in the community. Also, please convey my thanks to your wife who has also been a brilliant teacher. The students all really enjoyed meeting you both, and you made them feel very welcome as visitors in your home.

I do hope you found this an interesting and enjoyable experience. Our next course is starting in (DATE) and if we are teaching groups of students at the (NAME) site, I will speak with Dr (GPs NAME) to see if you might want to become involved again.

I have processed the final payments, so you should receive any outstanding money within the next few weeks. If there are any problems, please do not hesitate to contact me.

I wish you both the very best for the future and hope we may work together again.

With best wishes,

Senior Academic Co-ordinator